Keeping Teachers Current
One District’s Approach...

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Agenda
- Background *
- Planning *
- Implementation *
- Obstacles
- Evaluation

Development of program over two years

Year One

Year 1
- Basic topics
  - Software
  - Hardware
- Session Type
  - Lecture Style
  - Hands On

Year 1 Topics – Elementary Level

Administrative Support
- Solicit approval for the program
- Develop sessions
- Seek input
- Set boundaries

Afternoon Technology Sessions

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<th>Session One (September)</th>
<th>2006-2007 Images</th>
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<td>Session Two (October)</td>
<td>autostreaminging</td>
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<td>Session Three (November)</td>
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<td>Multimedia Library, Google Searchable</td>
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<td>Uploading Webpages Database</td>
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<td>Session Nine (May)</td>
<td>Overview of 2009-2010 Summer Workshops</td>
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Structure
- Identify areas of interest
- Identify trouble areas
- Tailor session to the grade level, subject area
- Mix up the session style
  - Lecture Style
  - Hands On

Year Two

Year Two - Integration
“Begin with the end in mind”
- Show & Tell versus Integration
- Let curriculum drive technology used!
- Project-based and Collaborative
- They choose project meaningful to them
- Manageable - Small steps over extended time
- Add “awareness” sessions as needed – new technologies, copyright, building procedures, etc.

Goals/Objectives
- Develop a Vision:
  - What does good instruction look like in today’s classroom?
  - What do we need & want our students to be able to do? **Differentiation**
  - What technologies are we aware of that could help our students achieve?

Goals/Objectives
- Set clear objectives for each session
  - Email / Present a Session Agenda
    - Plan - Who is doing what?
    - Who needs what to continue?
  - Feedback Form
    - Let them help develop agenda!

Project Grouping — Two Goals
1. Keep groups small (7-10)
   - Grouped by Subject area (*share curriculum*)
   - Within groups, create smaller project groups
2. Timing: Once every 12 school days, keep it consistent!
   - Group setup is tied to coverage schedule in AM
Getting Ready for Session

- Adequate facilities
  - Find a Computer Lab
- Tip sheets / Resource Books
  - For the “time suckers”
- Sign In Sheet
- Folders to hold handouts, materials

Basic Session Sequence

1. Welcome… talk
2. Review the Plan / Vision / Cycle
3. Nuts and Bolts of this session
   A. Shared drive
   B. How we have “divided” to conquer
   C. Senior tech aides - monotonous work
   D. Work Time
4. Feedback from group for upcoming Agenda

Overcoming Obstacles
Plan for Obstacles

- **Obstacle: Motivation**
  - Solution: Leader has to stay positive, celebrate!
  - Solution: Keep sessions about the staff
  - Solution: Stay focused

- **Obstacle: Attendance**
  - Solution: Administrative expectations
  - Solution: Sign-in sheet
  - Solution: Act 48?

- **Obstacle: Time**
  - Solution: Keep sessions short (30-40 minutes)
  - Solution: Start and end on time!

- **Obstacle: Flow / Momentum**
  - Solution: Make meetings important...never miss one!
  - Solution: Keep them organized/materials handy
  - Solution: Celebrate successes along the way

Evaluation

- **Why evaluate?**
  - Identify problem areas
  - Revise session flow
  - Correct inaccuracies
  - Modify handouts
  - Plan for teacher interjections

- **What to evaluate?**
  - Program/Session Topics (Year 1)
  - Group Projects (Year 2)

Evaluation Plan

- **Who to evaluate?**
  - Leader
  - Participants self-evaluate

- **How to evaluate?**
  - Paper Survey
  - Online Survey (www.surveymonkey.com)
  - Feedback Forms
  - Turning Point Quiz

Thank You!!

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